



**Manchester High School for Girls (MHSG) General Charitable Trust
Operating as the MHSG Bursary Fund**

Vacancies:	Trustees
Salary:	Voluntary and unremunerated (reasonable expenses are reimbursed)
Application:	Please submit a CV and covering letter (up to two pages) explaining why the role interests you and how you meet the knowledge, skills and experience we are seeking. Please send to Mrs Susannah Sutton, Clerk to the Trustees, by email to ssutton@mhsg.manchester.sch.uk
Closing Date:	9:00am on Monday 13 th October 2025

The Charitable Trust is currently seeking to appoint new Trustees.

The Trust is governed as an unincorporated association in the name of The Manchester High School for Girls (MHSG) General Charitable Trust operating as the MHSG Bursary Fund. The Trustees play a vital role in ensuring that Trust achieves its core purpose and has a clear strategy.

Manchester High School for Girls is closely connected to the Trust and is one of the leading independent girls' day schools in the country, providing an excellent educational experience for four to 18 year-olds. Founded in 1874, the School has a long and distinguished history and made a pioneering contribution to the development of women's education. All three of Mrs Pankhurst's daughters were educated here. The School takes its inspiration from its traditions and continues to produce students who distinguish themselves in many professions, becoming role models of successful and influential women. The character of the School has also been shaped by its accessibility to girls from a wide variety of social, cultural and religious backgrounds so that a diverse community has developed which both values individuality and promotes tolerance.

The Trust provides essential support to the advancement of the educational work of the School by providing means tested bursaries to students who have performed well in the entrance examinations and interview for entry into Year 7, and GCSE results for Sixth Form. The work of the Trust is essential to achieving the School's objective of becoming increasingly socially diverse regardless of the financial means of parents and as the girls' school of choice across the North West. The Trust is also able to fund capital projects if the donor or Trustees decide.

A small number of part or full fee bursaries are offered to pupils who can demonstrate the need for financial support as well as academic potential. The School is aiming to award more transformative bursaries designed to support those with the greatest financial need, ensuring they can truly benefit from a life-changing MHSG education. The School works hard to ensure bursary funding is awarded to those who would benefit most from an MHSG education.

Organisational Management and Decision Making

The Trustees determine the strategic direction and general policy of the Trust. The Trustees normally meet twice a year, at the School, covering operational, tactical and strategic issues. The day-to-day administration of the Trust is provided by the School. Regular meetings are held with the investment advisor and the School continues to seek to develop its relationship with local organisations and former pupils to increase the level of donations and legacies.

Objectives

The focus continues to be to build up and maintain adequate funds to sustain the level of bursary support provided to pupils at the School. The Trustees actively seek ways to enhance the underlying capital of the Trust to maximise the possibility of future awards.

Main Responsibilities:

- Support and provide advice on the Trust's purpose, vision, goals and activities.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Oversee the Trust's financial plans and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve the Trust's financial statements.
- Keep abreast of changes in the Trust's operating environment.
- Contribute to regular reviews of the Trust's own governance. Attend meetings, adequately prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect the Trust's interests.
- Contribute to the broader promotion of the Trust's objects, aims and reputation by applying skills, expertise, knowledge and contacts.

What we are looking for

We are looking for people with excellent judgment, integrity and interpersonal skills willing to bring energy, enthusiasm and commitment to the role. We would be delighted to hear from anyone with knowledge and experience in one of the following areas:

- Investment
- Legal
- Financial
- Fundraising

Personal skills and qualities

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgment and work effectively as a Trustee.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission and willingness to lead according to our values.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Further details of Manchester High School for Girls can be found at: www.manchesterhigh.co.uk

For any further information, or an informal discussion please contact the Clerk to the Trustees via email at ssutton@mhsg.manchester.sch.uk Tel: 0161 224 0447.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Registered Charity 506823.