

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole of this form with a ballpoint pen and return to:

MHSG Bursary Fund, Manchester High School for Girls, Grangethorpe Road, Manchester, M14 6HS.

NAME(S) OF ACCOUNT HOLDER(S)

Two empty rectangular boxes for account holder name.

BANK/BUILDING SOCIETY ACCOUNT NUMBER

A row of eight empty boxes for bank account number.

BRANCH SORT CODE

A row of six empty boxes for branch sort code.

NAME AND FULL POSTAL ADDRESS OF YOUR BANK OR BUILDING SOCIETY

Form with fields for 'To: The Manager', 'Address', and 'Post Code'.

ORIGINATOR'S IDENTIFICATION NUMBER

A row of six boxes containing the numbers 2, 7, 1, 5, 5, 5.

REFERENCE NUMBER

To be completed by Manchester High School for Girls

A row of six empty boxes for reference number.

For Manchester High School for Girls Bursary Fund official use only. This is not part of the instruction to your Bank or Building Society.

Donation Amount:

- Monthly
Quarterly
Yearly

£ symbol followed by an empty box for donation amount.

Instruction to your Bank or Building Society

Please pay Manchester High School for Girls Bursary Fund Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Manchester High School for Girls Bursary Fund and, if so, details will be passed electronically to my Bank / Building Society.

Form with fields for SIGNATURE(S) and DATE.

Please note: Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the Payer:



THE DIRECT DEBIT GUARANTEE

This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit, the MHSG Bursary Fund will notify you 10 working days in advance of your account being debited, or as otherwise agreed. If you request the MHSG Bursary Fund to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by the MHSG Bursary Fund or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.

If you receive a refund you are not entitled to, you must pay it back when the MHSG Bursary Fund asks you to.

You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.



Empower Another Ivy

You can sit with us



We're not elitist at Manchester High School for Girls.

We believe all of Manchester's bright girls should have the opportunity to become an Ivy and join the MHSG sisterhood of bold, brilliant women.

Every year we are faced with more applications for bursary places than we can offer. Once a girl has secured her bursary place it's not just the school fees we cover, we also provide financial help with uniform, school meals, trips and extra-curricular activities.

## *Ivies, we need your help.*

By donating a small amount each month, you can help bright girls, in challenging circumstances, enjoy the same school experience you did.



**£5.99 a month**

will buy a bursary girl's first blazer



**£7.99 a month**

will pay for a residential drama trip



**£10.99 a month**

will cover a year of musical instrument hire

Set up a monthly donation online:  
[www.manchesterhigh.co.uk/iviesdonate](http://www.manchesterhigh.co.uk/iviesdonate)

or fill out and return the form overleaf.

# *Thank you!*

Manchester High School for Girls Development Team  
0161 224 0447  
[development@mhsg.manchester.sch.uk](mailto:development@mhsg.manchester.sch.uk)

*It's October 3rd...*

